



**Annual Procurement Plan
Financial Year: 2020/2021**

Namibian Broadcasting Corporation

1 Ref number	2 Description	3 Quantity	4 Procurement Method	5 Estimated Value	6 Scheduled date for Bids/ Awarded Bids	7 Estimated date for Award	8 Remarks	10 Budget
1.	Security Services	Various	Open National Bidding	4 900 000	Dec20-Mar 2021	Invoice/Yearly	Physical Security Services at all offices and transmitters countrywide	Operational
2.	Least Cost routing	1	Request for sealed quotations	300,000	Jun 2020	Aug 2020	Phone lines routing	Operational
3.	Telephone/ Communications	Various	Preferred Supplier	550 000	2014 to Date	Quarterly/ Invoice	Phones & Line lease	Operational
4.	Printing Services	20	Open National bidding	1 300 000	2014 to Date	Monthly Invoice	Printing	Operational
5.	Implementation of IFRS 9,15 and 16		Restrictive bidding	1,700 000	Oct 2020	Jan 2021	International Fin standards	Operational
6.	Library & Archives	Various	Direct Procurement	5 400	Monthly	Monthly Invoice	Newspapers	Operational
7.	HR Consultancy	Various	Direct Procurement	120 000	Yearly	Invoice	IR Consultants	Operational
8.	System administration (ABCD software)	Various	Request for quotations	36,000	Apr 2020	July 2020	Communications	Operational
9.	Labour Professional Fees	Various	RFQ	200 000	Mar 2020	Jun 2020	Labour Services	Operational
10.	Legal Advisory Services	Various	Direct Procurement/ Restrictive Bidding	1 200 000	Mar 2020	May 2020	Legal advice and litigations	Operational
11.	Risk Management and Compliance	1	Direct Procurement/Restrictive Bidding	1 000 000	Mar 2019-May 2020	Yearly	Statutory Requirement Internal Audit & Risk Management Services	Operational
12.	Support & Maintenance ERP Enterprise - AccPac	1	Request for Quotations	360 000	Yearly	Monthly Invoice	Finance software solutions	Operational
13.	Support & Maintenance D-Bit Software	1	RFQ/ Direct Procurement	110 000	Yearly	Monthly Invoice	Payroll software	Operational
14.	Finance Technical Support (Ernst & Young)	1	Restrictive Bidding	300 000	Yearly	Monthly Invoice	Service Level Agreement	Operational

35.	African Cup Of Nations (AFCON Broadcasting Right)	1	Direct Method African Union of Broadcasting (AUB)	Direct Procurement	N\$987,000	May/June	June/July	One supplier owns the broadcasting rights/AUB	Operational
36.	COSAFU Broadcasting Rights	1	Direct Procurement	Direct Procurement	987 000	Once off	Yearly	Only one supplier own the rights/AUB	Operational/Trade Exchange
37.	Local acquisition (Namibia rugby league)	1	Direct Procurement	Direct Procurement	330 000	Once off	Sep/Oct Annual	Rights owner	Operational/Trade Exchange
38.	Local acquisition (Boxing Events Rights)	Various	Direct Procurement	Direct Procurement	330 000	Once-off	annual	Different Boxing Bout Owners	Trade Exchange Agreement
39.	Local acquisition (Namibia Premier League)	1	Direct Procurement	Direct Procurement	330 000	Once off	annual	Particular Rights owner	Operational/Trade Exchange Agreement
40.	Namibia Music Awards (NAMAS) Stage Sets, Caterers, Presenters, Equipment	1	Direct Procurement/RFQ	Direct Procurement/RFQ	2,500 000	Yearly	Annual	Various Preferred Suppliers	Operational/Trade Exchange
41.	Miss Namibia	1	Direct Procurement	Direct Procurement	160 000	annual	May/June		Operational/Trade Exchange
42.	Local Content acquisitions (dramas, comedies, family drama series, music, soapsies and movies)	Various	Direct Procurement	Direct Procurement	1,635,994.80	annual	annual	Specific Producers who own Copyright	Operational
43.	International Acquisitions (Soapsies, drama series, intl. news, kiddies, ETV, environment, wildlife, movies etc)	Various	Direct Procurement	Direct Procurement	47,686,482.00	Yearly	yearly	Specific Producers who own Copyrights	Operational
44.	International Content Sports (Gillette, diamond league, UEFA, epl, nba & snrv)	Various	Direct Procurement	Direct Procurement	4,032,289.80	Yearly	yearly	Copy Right Owners- AUB- at fixed price per event	Operational
45.	Local Content – ADHOC (mtc sports awards, npl awards, Namibian cup, whk jazz festival, new year's eve, //Ae gams jazz festival, free your mind, mtn theatre awards, Nam brew music award, old mutual choir festival etc)	Various	Direct Procurement	Direct Procurement	3,200,000	Yearly	yearly	Specific Producers who own copyrights- independent producers at rate cost per minute	Operational
46.	Commissioning Local Co-productions (reality shows, Namibia image hub-documentaries, various genres, historic documentaries)	Various	Direct Procurement	Direct Procurement	8,683,224.40	Yearly	yearly	Copyright Individual Producers – adhoc productions per annual events calendar	Operational
47.	MAC PRO editing PCs full pack accessories (cinema 4D and 4K broadcast graphics, R18 full non-floating, licence and headphones	2 x PC 2 x Licences 2x headphones	Request for Quotation	Request for Quotation	140 000	2020 -2021	Invoice	For news editing	Capital
48.	Video Camera – Sony PXW-Z190T 4K CAM –Camcorder plus full pack accessories	1	Request for Quotation	Request for Quotation	120 000	2020 -2021		For live News and promos	Capital
49.	Quality headphones	6	RFQ/Preferred	RFQ/Preferred	3,000	2020-2021		For News editing- news and content quality control	Capital
50.	Hard drives (2TB capacity)	3	RFQ/Preferred Suppliers	RFQ/Preferred Suppliers	5,100	2020-2021		For News archiving	Capital
51.	Replacement of Harmonic Proview 7000 & 2900 IRDs (reached end of service) with modern Proview 7100 IRDs	220	Sole Supplier –Harmonic via African Union Communications	Sole Supplier –Harmonic via African Union Communications	62,000 each	2020-2021		Replacement as they become faulty	Capital
52.	Replacing Uplink Encoding/multiplexing equipment	LOT	Open International Bidding	Open International Bidding	2,800,000	2020-2021		Equipment has reached end of service	Capital

	Uplink EPG System	SLA	ONB	115,000	2018-2021	Invoice	Payable three years	Capital
53.	Harmonic	SLA	Open International Bidding	600,000	2018-2021	Invoice	Payment over three year period	Capital
54.	Replacement of Huawei storage array for Novel Super TV CAS and SMS (reached end of service) and data migration to the new storage	LOT	Open International Bidding (Huawei sole supplier)	2,000,000	2012 to date	Invoice	CAS/SMS Equipment supplied by Huawei	Capital
55.	IP Encoders/Decoders for Outside Broadcasting (Elections) replace aging equipment	5	Request for Quotations	1,250,000	2020-2021		Replacement of aging encoder/decoder pairs	Capital
56.	Ubiquity IP Microwave Links for Outside broadcast (elections)	3	Request for Quotations	240,000	2020-2021		Used for Elections and OBs	Capital
57.	SDI Composite Converters for elections	7	Request for quotations	35,000		Invoice	Studio equipment	Capital
58.	Cables and accessories for elections	LOT	Direct procurement	15,000	2020-2021	Invoice	Broadcasting accessories	Capital
59.	Spares for kits for Harmonic IRDs	30	Open International Bidding	60,000	2020-2021	Invoice	Spares bought from equipment supplier	Capital
60.	Spare power supplies for IRDs	20	Open National Bidding	55,000	2020-2021	Invoice	Spares acquired from manufacturer	Capital
61.	Spare TWT for Uplink HPAs from CPI	1	Open National Bidding	350,000	2020-2021	Invoice	Six month lead time ordering time from equipment supplier	Capital
62.	Emergency repair services from specialized Turnkey Systems for the UPLINK CPI HPA		Direct Procurement	50 000	2020-2021	Invoice	STS is the supplier of the HPA UPLINK, fly technician from SA	Capital
63.	Satellite off-air Monitoring System FCC/UPLINK	LOT	Request for Quotations	280,000	2020-2021		Aging equipment replacement	Capital
64.	Dish base for Mindset Receiver Dish	LOT	Request for quotations	3,500	2020-2021	Invoice	Adhoc replacement purchases as the need arises from different suppliers	Operational
65.	Miscellaneous Spares for UPLINK	LOT	Request for Quotation	10,000	2020-2021	Invoice	Adhoc replacement purchases for equipment failure	Operational
66.	Dektec Stream Expert Upgrade	5	Direct Procurement	25 000	2020-2021	Invoice	Software upgrade to decode H265 HEVC Videos, Dektec is the Sole Supplier	Capital
67.	Spectrum Analyser for UPLINK	1	Request for quotations	200 000	2020-2021		New Satellite technology Upgrades	Capital
68.	Satellite Analyser	1	RFQ	150 000	2020-2021		New Satellite technology upgrades	Capital
69.	Transponder lease	1	Open International Bidding	15 000 000	Feb 2021	May 2021 (to be advertised by PPU)	Transponder New lease agreement	Capital
70.	Repair three Rhodhe Schwartz FM Transmitters	3	Direct Procurement	32, 325.06	2019-2021	Invoice	Repairs on FM transmitters by Rhodhe	Operational
71.	Replacement RF Feeder Transmitter Cable for Arendnes from Kathrein- Germany	1	Open international bidding/Sole supplier	17,847.18	2012 to date	Invoice	supplier of transmitter equipment	Operational

73.	Spare parts for Plishch DTT Transmitters	1	Open International Bidding/Direct procurement	109,543.66	2012 to date	Invoice	Manufacturer and supplier of transmitter equipment	Operational
74.	Repair of Rohde & Schwartz FM 2.7 Kw Amplifier	1	Open International Bidding/Direct procurement	10 418.82	2012 to date	Invoice	Manufacturer and supplier of equipment	Operational
75.	Repair of Rohde & Schwarz FM Exciter	1	Direct procurement	8 365.94	2012 to date	Invoice	Manufacturer and supplier of equipment	operational
76.	Load resistor and RF Cable for Trans Radio FM Transmitter in Okonjo	1 each	Request For Quotations	21,946.38	Jan 2021	Annual	Immediately required from manufacturer	Capital
77.	Replace Studio Audio monitors	60	OIB/ RFQ	480 000	01 2021	Annual	Replacement of old ailing equipment	Capital
78.	Replace CD Players	38	ONB	456 000	Jan 2021	Mar 2021	Replacement of aging equipment	Capital
79.	Replace wireless mic systems	15	Direct Procurement/RFQ	N\$180,000	Jan 2021	May 2021	Gradual purchase as equipment become obsolete	operational
80.	Telephone Hybrids	12	ONB	N\$456,000	Jan 2021	May 2021	Replace obsolete equipment	Capital
81.	PA systems - Amplifiers and Speakers	10	RFQs/ONB	N\$300,000	Jan 2021	May 2021	Replace obsolete equipment	Capital
82.	Audio Codexes IP	10	ONB/ RFQ	N\$495,000	Jan 2021	May 2021	Replace obsolete equipment	Capital
83.	Headphones	150	Direct Procurement/RFQ	N\$150,000	Jan 2021	May 2021	Replace obsolete equipment	operational
84.	OB Mixer System	5	OIB/RFQ	N\$430,000	Jan 2021	May 2021	Replace obsolete equipment	capital
85.	OB Mobile Computer workstations incl. USB Audio interface	3	RFQ	N\$90,000	Jan 2021	May 2021	Replace obsolete equipment	capital
86.	Cell phone interfaces iRig including microphones	16	Request For Quotation	N\$60,000	Jan 2021	April 2021	Replace obsolete equipment	Capital
87.	Expansion of Radio Audio Storage	1	RFQ/ONB	N\$450,000	Jun 2021	Dec 2021	Replace obsolete equipment	Capital
88.	Upgrading Radio Main Control including Studios - Phase 1	1	Open International Bidding	N\$20,000,000	Aug 2021	Nov 2021	Phase one only, and to be completed in four phases	Capital
89.	Upgrading Computer Based Broadcast system - Phase 1	1	Open International Bidding	N\$1,250,000	Aug 2021	Nov 2021	To be completed in four phases, this is phase one only	Capital
90.	Server Rooms/System Upgrade	3	RFQ	N\$ 1000 000	Aug 2020	Jun 2021	Upgrade to new technology	Capital
91	Regional server replacements	7	RFQ	N\$120 000	Aug 2020	Nov 2020	Upgrade to new technology over a period of seven months, 1x server per month	Capital
92	Cloud Services	1	RFQ	N\$180 000	May 2019	Jun 2021	Cloud services	Operational
93	Computer replacement	80	RFQ	N\$1 000 000	Nov 2020	Feb 2021	Replacement of 13 obsolete computers	Capital
94	SSL	1	Direct Procurement	N\$ 1100	May 2020	Invoice		Operational
95	Firewall	1	Direct Procurement	N\$70 000	2019-2021	Invoice	Sole Supplier	Operational
96	Remote Desktop Application	1	Direct Procurement	N\$8000	Aug 2020	Feb 2021		Operational
97	Internal Audit Services (KPMG)	1	Restricted bidding/direct procurement	575,504	3-year period	2018-2020	Statutory requirements	Operational
98	TV Licence branded gazebos	4	Request for quotations	8,000	Aug 2021	Aug 2021	TVL promotional branding	Operational

99	TVL Foldable chairs	12	Direct procurement	3,000	Aug 2021	Aug 2021	TVL promotional branding	operational
100	TVL Plastic tables	4	Direct procurement/preferred supplier	2,400	Aug 2021	Aug 2021	" " "	operational
101	TVL Golf shirts	100	Preferred supplier	10,000	May 2021	May 2021	" " "	operational
102	TVL Invoices	150,000	Request for quotations	75,000	May 2021	May 2021	" " "	operational
103	TVL brand ambassadors t-shirts	160	Request for quotations	12,800	Aug 2021	Aug 2021	" " "	operational
103	Gift baskets & vouchers	10	Direct procurement	10,000	Dec 2021	Dec 2021	TV Licence staff incentive	operational
105	TVL promotional items	5,040	RFQ, Preferred suppliers	48,600	Aug 2021	Aug 2021	" " "	operational

Prepared by:	PMU	Monica Jagger Monde Simulilo	Signature Date: Nov 2019
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